Meeting minutes, Senate Budget and Planning Council, February 14, 2023

Council Members Present: Colleen Eren (COAHSS), Joseph Spagna (COSH), Judy Matthew (Library), Mariel Read Essner (Prof. Staff), Atola (Gerri) Budd (Adjunct) , Guillermo (Will) de Veyga (Admin), Carrie E. Hong (Senate Vice-Chair)

Meeting convened 4PM

Spagna moved, Budd 2nd to accept minutes from 12/13/2022 meeting, with a single amendment for typo (submitted by C. Hong)- Accepted without objection

Agenda:
1. Discuss fiscal priorities for next fiscal year

2. Discuss student enrollment

3. Set March meeting date

4. Discuss future meeting agendas

(added item, during meeting)
5. Have Governor's Council join for March Meeting

Item 1: Fiscal Priorities

de Veyga: Top priority of administration is to narrow budget "hole" assuming no major changes in state budgeting (up or down)
Estimate for budget hole, at November numbers: $12-14M.

Changes in budget office were discussed. Don Bennett retired- Baldwin on leave until ~May. Fiscal analyst Loewrigkeit tendered resignation. Steve Bolyai was a temporary sub to assist in carry over. Kirsten Loewrigkeit will handle budget and WdV will handle enrollment management.

Continued discussion of Budget Office changes; shortage of carryover in staff under new CFO will continue to be a challenge.

Council question: how is the institution planning to deal with ongoing loss of talent in the budget office?
De Veyga: look it as an opportunity, and opportunity to learn for better personnel management in the future.
Council: Is there a reimagining of positions that are involved in turnover?
Sometimes necessary especially in areas with extreme turnover like Enrollment Management

Q: Are our workers given opportunities to grow?
A (de Veyga): We post internally, but what we're doing is also challenging.

Q: Are our salaries competitive?

A (de Veyga): Union steps and ranges are fairly consistent even across institutions

Noted that movement from one title/range to another is possible to maintain competitive wages.

It's important to be aware if people are taking jobs at higher scales elsewhere

Q: Does loss of talent impact workforce implementation?

A: Yes

Item 2: Discussion of Student Enrollment

Based on President's address: Enrollment questions-

What is the "good news" that RH's address?

A: We hit enrollment targets for first time in some time

Goal overall 9095 for Spring

Enrollment numbers from Census 1 and estimates for Census 2 were discussed. All numbers from Census 1 available as spreadsheet (attached as addendum to the minutes).

George Hacenga official start date is 2/27 as new VP for Budget

Council Question: Can we see changes in budget due to faculty cuts?

Answer (de Veyga): It is dependent on Kirsten Loewrigkeit's work when she starts.

Question: Can we invite Kirsten Loewrigkeit to our March meeting?

Answer: we can invite her, she will probably be amenable.

Question: Does the Bloomfield takeover impact us? It's interesting question but we have more concern about NJCU, or larger schools since Bloomfield is only 1100 students.

Comment: MSU and WPU are very similar in admissions percentage... what are the differences in enrollment outcomes?

3. March Meeting date: March 22, Wednesday 4-5PM Zoom agreed to.

4. Future meeting agenda items:

-Academic Partners update, post Board meeting.

-Invite Kirsten Loewrigkeit to future meeting

-Preparation for Budget Forum (30th)

-Discuss charges with Governance Council

5. (added item) Have Governor's council join at March meeting

Meeting Adjourned 4:55 PM.

Respectfully Submitted,

Joseph Spagna, PhD

Addendum: Source spreadsheet version of enrollment numbers, Census 1.

Spring 2023 Enrollment

		2/6/2023	**To Goal**		
Undergraduate		**Spring 2023**	**Spring 2023 Goal**	**To Goal**	**% To Goal**
Main Campus	**Full Time**	4205	4175	30	0.72%
Main Campus	**Part Time**	826	1101	-275	-24.98%
	Total	**5031**	**5276**	**-245**	**-4.64%**
WPOnline	**Full Time**	589	451	138	30.60%
WPOnline	**Part Time**	677	788	-111	-14.09%
	Total	**1266**	**1239**	**27**	**2.18%**
	UG Total	**6297**	**6515**	**-218**	**-3.35%**
Graduate			**Spring 2023 Goal**	**To Goal**	**% To Goal**
Main Campus	**Full Time**	320	331	-11	-3.32%
Main Campus	**Part Time**	743	693	50	7.22%
	Total	**1063**	**1024**	**39**	**3.81%**
WPOnline	**Full Time**	352	321	31	9.66%
WPOnline	**Part Time**	1176	1125	51	4.53%
	Total	**1528**	**1446**	**82**	**5.67%**
	GR Total	**2591**	**2470**	**121**	**4.90%**
	Main Campus	**6094**	**6300**	**-206**	**-3.27%**
	WPOnline	**2794**	**2685**	**109**	**4.06%**
	Overall Enrollment	**8888**	**8985**	**-97**	**-1.08%**